



#### Wood care

Careful craftsmanship combined with our Euroluxe\* finish makes your new OFS wood furniture incredibly durable, and with proper care your furniture will provide beauty and convenience for years. All OFS Brands products undergo rigid color-match procedures to ensure the best in color consistency.

- Dust frequently using a soft, damp, clean cloth, wiping with the grain.
- · Remove liquid spills immediately, using a blotting, rather than wiping motion.
- To clean, use a glass cleaner formulated with ammonia. Apply a small amount to a soft dry cloth and wipe in the direction.
   of the grain. Dry with a soft cloth. Do not use furniture polish containing oil or silicone.
- · Avoid prolonged exposure to direct sunlight, high humidity, extreme heat or cold, and moisture.

#### Laminate care

- · Avoid prolonged exposure to direct sunlight, high humidity, extreme heat or cold, and moisture.
- · Dust frequently with a soft, damp, clean cloth or mild detergent solution. Avoid using chemical or abrasive cleaning compounds.
- · To avoid build up of cleaning agents, rinse the laminate surface with warm water and wipe with a clean damp cloth.

# Seating care

- · Dust exposed wood parts frequently using a soft, damp, clean cloth, wiping with the grain.
- To clean wood, use a glass cleaner formulated with ammonia. Apply a small amount to a soft dry cloth and wipe in the direction
  of the grain. Dry with a soft cloth. Do not use furniture polish containing oil or silicone.
- To clean leather and vinyl upholstery, use a warm, damp cloth to restore a bright finish. For stubborn stains, use a moisturizing soap. Remove lather with a damp cloth, but do not rinse. Buff with a dry cloth.
- For fabric upholstery, use a damp cloth to wipe up spills. For tougher stains, contact your local OFS Brands dealer forcleaning instructions
- · Avoid prolonged exposure to direct sunlight, high humidity, extreme heat or cold, and moisture.
- The components of your OFS chair, such as controls, casters, and understructure, require "common sense" care
  and cleaning as necessary.
- Activate chair mechanisms periodically to ensure proper function of moving parts.

# Metal care

# Chrome Bases/Surfaces

- Use products for metallic surfaces. Do not use ammonia or chemical solvents.
- · Apply with a clean soft cloth.
- After application, dry the surface with a separate clean soft cloth.

### Stainless Steel Bases

- · Use products with Perchloroethylene or Vaseline Oil. Do not use abrasive or corrosive products.
- · Apply the cleaning product directly on the stainless steel surface and wipe, using a clean soft cloth in the direction of the satin.

# Recommended Cleaner

• CIF Cream by Unilever

# **Marker boards**

### Laminate Surface

- Decorative laminates should be cleaned with a particle free, clean, non-abrasive, damp cloth.
   Mild soap and water or mild liquid detergent can be used.
- Do not use: solvents, abrasive cleaners, steel wool, powder soap, harsh chemicals, acids or alkaline cleaners.
   These products may cause scratching and/or surface discoloration.

### Glass Surface

- Clean as normal with a soft cloth and mild, non-alkaline detergent using moderate pressure.
- Detergent must be free of silicone and other polishing additives that may leave a residue causing streaks to form.
   Abrasive and causticcleaners are not to be used.
- Excessive pressure or hard scrubbing motions may damage the painted frost glass surface.
- · Wipe glass surface until dry; liquids left on the glass may cause staining.







# Corian solid surface care

- Washing with soap and water is usually sufficient to remove surface dirt or stains.
- · Ammonia based liquid cleaner (not window cleaner) may also be used. Always rinse surface thoroughly and wipe dry.
- Drying is an important step, preventing a build-up of soap film or cleaning residue, which can create the appearance of light scratches over time.
- Stubborn soap film or cleaning residue build-up in Corian\* is easily removed with abrasive cleanser and a white Scotch-Brite\* pad or a sponge.
- For darker colors, a polish may be used to enhance the shine. For areas where there may be food contact, always use a polish formulated for food contact areas, such as Countertop Magic\*. Where food contact is not a possibility, a simple furniture polish may be used. Always follow the manufacturer's instructions for using the polish and for safety concerns.